

1.0 INTRODUCTION

The purpose of this document is to explain how pitch booking works using bookapitch.com and to ensure teams from ladies and men's clubs get adequate and equitable pitch time for training and matches.

2.0 BLOCK BOOKED TRAINING SLOTS

The following groups have priority for certain time slots / pitches.

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Matches	Fe15 C3 & Fe12 Boys	Fe13 C3 Boys	Fe17/Fe18 & Fe 14 Boys		Fe13 Boys	Fe15/16 Boys	Men's Seandún (Morning) Fe15 2 nd Team & Fe17 C3
Pitch1		Adult Men 7-9pm	Junior Men 7-8pm More than 1	Adult Men 7-9pm		Street Leagues 9-1pm all pitches	Adult Men 11-2pm
Pitch 2			Camogie 8-9pm Seniors				Or Camogie Seniors 11:30-1pm
Pitch 3						Underage 1-5pm all pitches	Camogie 10-2pm Underage
Pitch 4							
Comm GAA	Camogie Tues 5-9pm Mon & Wed 6:30 – 8:30			LGFA 5-9pm		LGFA 10-1pm Underage	Camogie 10-12pm Seniors
Comm Soccer						LGFA 9-1pm Street Leagues	
Redmond's							

Notes

- Men's Senior leagues can be any day/time of week, football is usually scheduled for pitch 1 and hurling for pitch 2. (See <https://gaacork.ie/fixtures/> for fixtures)
- Boys Underage: Fixtures are posted to <https://rebelog.ie/fixtures/>, the home club head coach must confirm pitch availability, confirm the date and time with the opposition and confirm all back to Rebel Óg through the secretary.
- LGFA Adult: See <http://corkladiesfootball.com/fixtures/> for fixtures.

3.0 PRIORITY GIVEN TO MATCHES AND BLITZES

Groups which are training on a full-size pitch may be asked to move to a training area or Douglas Comm where:

1. The pitch is needed for a competitive match by an underage or adult men's or ladies' team (U19 Up).
2. The pitch is needed by Senior men or ladies for a friendly match up to 2 weeks in advance of a championship game.
3. The pitch is needed for blitz/tournament with one or more clubs. (Note groups should endeavour to book blitzes in their block booked slots, if this is not possible they work with the administrator and other groups to free up the time needed).

Note: Adult men's or ladies' teams will only be asked to move their training to another pitch in exceptional circumstances.

4.0 Cancelling unused slots or using pitches without a booking.

To cancel a slot, you must email the administrator as soon as you know you will not be using the pitch so that it can be freed up for others to use. Equally to avoid clashes it is important that you don't use the pitches without having a booking.

Persistent failure to cancel slots or to play without a booking will be noticed and action will be taken with the group involved.

5.0 Pitch Inspections and Pitch Closures.

A representative of each section (Street Leagues, Underage, Adult, Ladies Football and Camogie) will be invited to pitch inspections where there is a concern that pitch closure may be necessary due to inclement weather. The Facilities Co-Ordinator (Groundsman) / Executive Committee are currently responsible for initiating pitch inspections.

6.0 Booking a pitch for a competitive or friendly match.

All competitive or friendly matches must be notified to the relevant county board through the secretary in the relevant section. It is presumed that the manager/head coach has set this process in motion when requesting a pitch booking for a match, i.e. the administrator role will not involve verification of county board notifications.

7.0 Restrictions (Time and pitches)

The following are suggested guidelines to our pitch usage to maintain the pitches in reasonable condition and avoid extra maintenance costs. They relate to when full GAA activity re commences.

1. All drills on P1 and P2 will be done to the side of the pitches, no drills to be done in the grass areas in front of the goals.
2. All teams (except seniors men/ladies) get a maximum 2 hours of training slots (2, hour long sessions) on our main pitch's P1, P2. For any subsequent sessions, teams may be asked to use P3, P4 or Douglas Comm. Leeway will be allowed on championship weeks for an extra session depending on availability and weather.
3. To maximise training slots on weeknights all sessions will start on the hour and finish on the hour and teams (except senior men/ ladies) may be asked to restrict their sessions to 1 hour.
4. On P1 for small goal games the goals are not to be placed directly in front of the all-weather goalmouths , one to be placed on the all-weather and the other between the 21 and the 45.
5. Street Leagues are the only group allowed to put small goals on pitch 2 (Only allowed cross pitch).

8.0 Access to portal and administrator contact details.

It is envisaged that head coaches for each group will be given access to Bookapitch.

5.1 The administrator Barry O'Donoghue may be contacted on Secretary.douglas.cork@gaa.ie

5.2 Admin access is through this link <https://portal.bookapitch.com/admin>

5.3 The public web address for team managers is <https://app.bookapitch.com/venues/862>

9.0 Rules associated with Douglas Community School GAA & Soccer Pitches

9.1 The opening hours during which pitches will be available for booking are Mon-Fri 6pm to 9pm, Saturday & Sunday 9 to 5pm.

9.2 The facilities would have to be respected from a weather point of view.

10.0 Installing a Web App Link on your phone.

6.1 **Installing a Web App Link on your phone:** At the bottom of the Safari browser, find and tap on the share icon on the menu bar – it looks like a box with an up arrow. Scroll down and from the list of share options, choose Add to Home Screen. An app-looking icon will pre-populate.

6.2 **Requesting a slot online:** Click Request Slot, Select Time Period & Frequency, Log in to bookapitch and fill the booking information below:

Booking Information

Enter age group and if Boys, LGFA or Camogie eg U13 Boys or Adult Camogie

What is the reason for booking this facility?

1000/1000 characters left

Booking Notes (Mandatory)

Training, Competitive or Friendly Match (Plus any other notes that may be relevant for the Admin)

BACK

REQUEST BOOKING